

Minutes for October 14, 2025

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper, Heather Gutierrez

Members Present in Person: Andrew Adaryukov, Pam Cornell, Gracie Johnson, Amanda Lewis, Kellie Primm, Barbara Stone

Members Absent: None

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Suzanne Swetnam

1. **Call to Order:** The meeting was called to order at 6:08 p.m. This meeting's agenda was certified by the Library Board President.

2. **Approval of September 2025 meeting minutes**

Pam moved to approve the minutes and Gracie seconded the motion.

Action taken: The September 2025 meeting minutes were unanimously approved.

3. **Librarian's Report**

The Librarian Notes were available for review. The written Librarian Notes provided to Board members are typically a part of these minutes and are also posted to the Library Board page of jsplibrary.org under the heading of Meetings. Comments/questions during the librarian's report included:

- Inquiry was made about information gleaned from the Small and Rural Library National Conference. Andrew and Amanda shared some of the information obtained at the conference including 1) issues surrounding medical information and privacy in addressing medical conditions and 2) cataloging with information gained on resources for obtaining certification.
- Inquiry was made regarding response received from Jemez Valley Schools following outreach efforts. No communication other than notification of the trunk or treat event has been received via email. However, Hailey will be volunteering in the library and is currently working with the preschool teachers to have a joint Jemez Springs Library/Jemez Valley Schools preschool art exhibit at the Fine Arts Gallery in Jemez Springs. Amanda will also be present at the trunk or treat on October 30 and will prepare a QR Code poster to encourage library card issuance.

Action taken: Include the Librarian Notes for September 2025, in the October Board minutes to be posted on the Library Board page.

4. Election of Library Board members

The Jemez Springs Resolution 2025-002 was provided to board members prior to this meeting due to concern about term limits. The resolution does not specify any term limits. Prior to the election process the following was discussed:

- If there was desire by any members to leave the board or change positions
- The desired format for the elections: individual position voting or voting the board as a whole

Kellie moved and Pam seconded the motion to elect officers as follows:

Barbara Stone – President

Hailey Cooper - Vice President

Kellie Primm – Secretary

Officers will continue for the next year in their current capacities.

5. Art Exhibit Policy Update

The board and library staff reviewed the second revision of the art exhibit policy prepared by Gracie. There were primarily changes in wording. Gracie will consolidate the changes discussed and send a revised draft out via email to Library personnel and Board members for review prior to the next board meeting.

Action taken: Reviewed second draft of the policy via discussion. The board anticipates adoption of the revised Art Exhibit Policy at the next meeting.

6. Review and Update Library Code of Conduct

The board tabled this agenda item as Amanda did not have the opportunity to make the revisions as discussed at the last meeting. Amanda will update the Code of Conduct document including the proposed changes and send out to Library Board members via email prior to the next meeting.

7. FOL Report

Suzanne reported the following:

- FOL received a \$2000 donation which allowed them to show a \$1979 balance after expenses were paid.
- They are working on finding people to man the July 4, 2026 duck race.

- Elaine Sutherland is working on creating a website for FOL to allow for more digital connection opportunities with patrons.
- Dot is working on the Holiday Festival plans. They have art items that they hope to generate funds from possibly through a silent auction format.
- Benjamin Green has a new book that he plans to sell through the library with a portion of the proceeds going to FOL.
- There will be a book barn sale during the trail sale on Oct. 18.
- Work continues to change FOL's fiscal year to match the Village's fiscal year (July 1-June 30).
- Cards have been printed to send to legislators to promote funding of the NM Rural Library Endowment.

8. Comments

- Reduced funding to libraries from the New Mexico Rural Libraries Initiative is anticipated next year, according to the Initiative's president. Board members were encouraged to contact legislators, in the board members' capacity as private individuals, to advocate for the state's full funding of the New Mexico Rural Libraries Endowment, which funds the Initiative's outreach and support of the libraries.
- Capital improvement funds will be available after the Village audit is complete. The audit is looking at years 2023, 2024 and 2025.
- There were no public attendees.

9. Next meeting

Wednesday, November 12, 2025, at 6 p.m. via zoom and in person (hybrid).
Meeting date on Wednesday due to Veterans' Day holiday on Tuesday.

Adjournment

Action taken: The meeting was adjourned at 7:32 p.m.